

## **Terms of Reference for Recruitment of Urban Transport Planner**

**Applications are invited from eligible candidates for the posts of Urban Transport Planners in Institute of Urban Transport (India) [IUT] as per details given below:**

### **1. About the Institute**

The Institute of Urban Transport (India) (IUT) was established in May, 1997 under the purview of the erstwhile Ministry of Urban Development now Ministry of Housing & Urban Affairs (MoHUA), Government of India as a premier professional non-profit making organization and registered under the Societies Registration Act. The membership of the Institute comprises Academicians, Architects, Economists, Engineers, Transport Planners, Town Planners and professionals from various other disciplines. The Institute has 67 institutional members and about 1600 individual members. It has association with foreign organizations such as LTA Singapore, GIZ and KfW from German, CODATU, France and KOTI, South Korea. The Secretary, MoHUA, Government of India, is the ex-officio President of the Institute. The Officer on Special Duty (UT) and Ex-officio Joint Secretary in the Ministry is the Acting Director General of the Institute. It has three tiers of management, namely Executive Committee, Governing Council and General Body.

The aims and objectives of the Institute are to promote, encourage and coordinate the state of the art of urban transport including planning, development, operation, education, research and management and also to organize lectures, seminars, workshops, conferences, etc. on the subjects pertaining to urban transport. In addition, the Institute provides professional support to MoHUA for its various projects and initiatives such as appraisal of Metro Rail / Urban Transport projects received for central assistance, organizing an annual Urban Mobility Conference cum Exhibition, several workshops and capacity building programmes.

One of the ongoing activities is to provide handholding to the various State Governments / Urban Local Bodies / Corporations on request or with whom IUT has signed MoUs to be their knowledge partner.

### **2. Recruitment of Urban Transport Planners against available vacancies**

- (i) **Qualifications and Experience**– The applicants should have a bachelors degree in Engineering / Architecture / Planning and Master’s Degree in Transport Planning with (i) 03 (three) to 05 (five) years experience and (ii) 05 (five) to 07 (seven) years experience after attaining Masters degree.
- (ii) **Remuneration** – Selected candidates shall be given a suitable consolidated remuneration commensurate with their experience.
- (iii) In addition to above, IUT shall prepare a panel of Urban Transport Planners with the above qualifications and experience for filling up of upcoming vacancies.

**3.** Shortlisted candidates only shall be called for interview by the Recruitment and Remuneration Committee. Outstation candidates shall be reimbursed travelling expenses limited to AC-II tier train fare of Indian Railways.

**4.** Soft copy of the CV and application as in the enclosed format may please be addressed to the Director General, Institute of Urban Transport (India) indicating the post applied for, i.e. 3 to 5 years and 5 to 7 years experience and e-mailed to [jobs@iutindia.org](mailto:jobs@iutindia.org) **latest by Tuesday, the 28<sup>th</sup> January, 2020.**

### **Format for Application**

| <b>Personal Details</b> |                           |  |
|-------------------------|---------------------------|--|
| S.No.                   | Name                      |  |
| 1                       | Date of Birth             |  |
| 2                       | Gender                    |  |
| 3                       | Permanent Address         |  |
| 4                       | Address for Communication |  |
| 5                       | Telephone                 |  |
| 6                       | Mobile No.                |  |
| 7                       | Email Address             |  |

| <b>Qualifications</b> |   |                    |                 |          |                        |
|-----------------------|---|--------------------|-----------------|----------|------------------------|
| S.No.                 | Class / Degree                                  | Board / University | Year of Passing | Subjects | Marks / Grade obtained |
| 1                     | Class X   |                    |                 |          |                        |
| 2                     | Class XII                                       |                    |                 |          |                        |
| 3                     | Graduation                                      |                    |                 |          |                        |
| 4                     | Post Graduation                                 |                    |                 |          |                        |
| 5                     | Any other qualification including diplomas, etc |                    |                 |          |                        |

| <b>Experience</b> |             |          |                 |                   |                               |  |
|-------------------|-------------|----------|-----------------|-------------------|-------------------------------|--|
| S.No.             | Designation | Employer | Date of Joining | Date of Relieving | Monthly remuneration received | Total work experience after attaining Master's degree in Transport Planning (if any gap during the job please specify) |
| 1                 |             |          |                 |                   |                               |  |
| 2                 |             |          |                 |                   |                               |  |
| 3                 |             |          |                 |                   |                               |  |

I hereby declare that the information and particulars furnished above are true and correct to the best of my knowledge and belief and nothing has been concealed.

Date:

Place:

(Name and signature of the applicant)

